



Reference no

Log no
to be
considered from
2011/2012
For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Colerne Village Hall Association		
Contact name	Miss Anne Nicholas		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The Installation of 21 solar panels on the Village Hall Roof.
Where will your project take place?	Village Hall
When will your project take place?	As soon as all funds are in place
How many people will benefit from your project?	All Users of the Village Hall
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Plan being created

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Bringing more residents of the Parish of Colerne into the Hall to use its facilities both as individual hirers and members of user groups.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Village Hall Committee are becoming more aware of the impact of the Hall on the environment. An alternative environmental energy project was started to investigate the feasibility of using alternative energy to heat and light the Hall. After investigation and discussion the Committee concluded that the best course of action was to install 21 solar panels onto the Hall roof. These would not only benefit the environment but help reduce lighting energy costs for all users of the Village Hall.

Any other information about your project.

Three firms were approached for advice on the installation of the panels and only one firm came to site to perform an inspection. All three firms sent quotes for different size systems for the Village Hall but only Freesource were actually interested in performing the installation. Therefore the Village Hall Committee decided to accept their quote for the installation of 21 solar panels on the Village Hall roof costing £20,758.15.

3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="9"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

The installation of the Solar Panels would not take place.

How will you know whether your project has made a difference in the community?

Continuation of all Users Groups and more individual bookings due to lower hiring charges being maintained because of reduced energy bills

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Once planning permission has been granted we will approach EON and Viridor (Land fill)

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: 03

Year: 2010

A - Total income:

£13,877

B - Minus total expenditure:

£10,460

Surplus/deficit for year: (A minus B)

£3,417

Free reserves held:

£4,402

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Supply & install 21 Schoco Solar Panels	£20,758	Own fundraising/reserves	C	£200
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	EON	P	£7,779
	£	Viridor	P	£7,779
	£			£
	£			£
Total Project Expenditure	£20,758	Total Project Income		£15,758

Total project income B	£15,758
Total project expenditure A	£20,758
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The Village Hall is used by all residents (approx 2,500) within the Parish of Colerne, irrespective of age, religion or ethnic origin. All regular groups use the Hall so this project affects all hirers of the Hall as everyone uses the Main Hall during their hiring session.

b) How does your project work to promote inclusion, participation and good community relations?

All Users/Hirer's are more aware of the environmental impact of fossil fuel on the environment. Thus heating and lighting the Village Hall is becoming more of an issue. Users/Hirer's suggested looking at alternative energy sources.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Anne Nicholas

Date: 11/12/2010

Position in organisation: Secretary

Please return your completed application to the appropriate Area Board Locality Team